UNIVERSITY OF CAMBRIDGE

Adjustments at Interview

Name:	
Course (including 'Biological' or 'Physical' if Natural Sciences):	
UCAS Personal ID:	
Email address (the same as on UCAS application):	
School or college:	

Do you need any adjustments?

☐ **No adjustments needed** - I disclosed a disability on UCAS but I do not need any adjustments at interview or in a College written assessment.

If you select this option, you do not need to complete the rest of this form. Please sign and date below and return the form via the Admissions Documents Upload form by 4 November.

Signature: Date:

☐ **Yes, I need adjustments** - I will complete the rest of this form and provide supporting evidence.

Extra time

Do you need extra time at your Cambridge interview and/or any College written assessment? If you select 'No', go to the next section: 'Additional adjustments'.	☐ Yes ☐ No
If you need extra time, give the percentage.	___ % extra time
Do you usually receive extra time in all subjects or only specific subjects?	☐ All subjects ☐ Only specific subjects
If only specific subjects, please tell us which subjects:	
Do you need extra time in a College registered written assessment taken remotely?	☐ Yes ☐ No
Do you need extra time for pre-interview reading?	☐ Yes ☐ No

Do you need extra time for responding to verbal questions during an interview? Extra time in interviews means you will have longer to answer the same set of questions, not extra questions.	☐ Yes ☐ No

Additional adjustments

Examples of additional adjustments include, but are not limited to, an accessible interview room, physical assistance moving round the College, rest breaks, large print or alternative formats, assistive technology or specialist software and communication support/preferred communication style.

Do you need additional adjustments?	☐ Yes ☐ No
If you require additional adjustments, please provide full details. [You can attach an extra page if there is not enough space here.]	

Supporting evidence

If you need an adjustment, you must provide **one** type of supporting evidence in English with this form. Please complete and return the form, with supporting evidence where available, by 4 November so that we have time to consider your request and arrange appropriate adjustments. If you cannot provide the listed evidence, are awaiting an assessment, or become aware of an adjustment you need after the deadline, please contact Trinity Hall as soon as possible. We will consider your circumstances individually, although late requests may limit the arrangements we can make. If you cannot provide evidence, please contact Trinity Hall.

Select **one** option to send with the form:

☐ A signed letter from your school or college on headed paper, recent and confirming your current arrangements, confirming:

- your disability, neurodevelopmental condition, mental health condition or long-term health condition
- the percentage of extra time you are entitled to (for example, 25%), if relevant
- rest break details (minutes/hour, proportion of exam, or fixed total), if relevant
- any other adjustments you need
- the basis for these arrangements (for example, medical diagnosis, psychological or specialist teacher assessment)

☐ JCQ Form 8 (Profile of Learning Difficulties)

☐ JCQ Form 9 (Profile of Need)

You **do not** need to submit an educational psychologist's report with the form unless it specifically outlines recommendations relevant to the adjustments being requested and will aid the College in making informed decisions about appropriate adjustments.

Applicant confirmation

I confirm that the information I have provided is correct to the best of my knowledge.	
Applicant's signature:	**Date:**

School or College confirmation

I confirm that the information on this form and the supporting evidence is correct to the best of my knowledge.	
Teacher's name (printed):	**Teacher's signature:**
Teacher's email address:	**Teacher's position:**
School or college name:	**Date:**

Please complete and upload this form by no later than 4 November
via the Admissions Documents Upload form.

If the form is not returned by this date, then we will assume that you don't require any adjustments if invited for interview.

If you have not declared a disability as part of your UCAS application and would not like to make us aware of one now, then you do not need to complete and return this form.