FOOD AND BEVERAGE ASSISTANT

Permanent position | Part-Time or Full-Time

Between 20 and 37.5 hours per week including evenings and weekends

Hourly rate: £13 | Salary £25,375pa (FTE) pro rata plus pension and benefits

Join our professional and friendly team at Trinity Hall.

You are an enthusiastic and motivated individual who wants to join our excellent Front of House team. You will be passionate and committed to delivering a high level of service to our College Members as well as external clients. You will have a good level of personal awareness and be able to build and maintain relationships with clients, young people and colleagues alike.

Duties

- Assisting with the preparation and execution of internal and external events
- Supporting the day to day running of the cafeteria service
- Keeping the Buttery organised and operational

Previous experience in hospitality or college environment is an advantage, though not essential.

Good previous work references are essential.

Further details about this position can be found here

How to apply

Applications should be sent by email to jobs@trinhall.cam.ac.uk or posted to the HR Office, Trinity Hall, Trinity Lane, Cambridge CB2 1TJ, including the following:

- Please submit your Curriculum Vitae or Application Form
- Explain in a covering letter or email your interest in the position and how your skills and experience fit the person specification
- Closing date for applications is 12noon on Friday 22 September 2023
- Interviews to be arranged with candidates directly

Please note the College has a responsibility to ensure that all employees are eligible to live and work in the UK.

Employees' benefits

- 25 days plus bank holidays annual entitlement (pro-rata for Part-time position)
- Extra day’s holiday every two years, up to a maximum of 30 days holiday in total
- Defined contribution pension scheme
- Meal on duty if available (daily allowance)
- Uniform
- Training and development opportunities
- Medicash health plan (after 3 months of employment)
- Annual bonus scheme (varies and subject to end of year financial results)
- Recruitment incentive (1.5% of the starting salary of your referral)
- Social activities (e.g., end of year celebrations, garden parties, away days, etc.)
- Long Service Awards (gifts from 10 to 40 years of service)

**Equal opportunities**
Trinity Hall actively supports **Equality, Diversity and Inclusion in the workplace** and encourages applications from all sections of society. Please help us with this by completing this voluntary monitoring [form](#). You can return it with your application, or we can post you a form on request. Please return it to HR.

**Enquiries to** [jobs@trinhall.cam.ac.uk](mailto:jobs@trinhall.cam.ac.uk) **or tel. 01223 764660**