Data Protection Policy

Trinity Hall adheres to the rules set out in the Data Protection Act 1988 for processing personal information. These rules apply to some paper records as well as those held on computer and some automatically processed data, for example, document image processing, audio/video, photographs and CCTV. The Act give individuals certain rights and imposes obligations on those who record and use personal information to be open about how information is used and to follow eight data principles:

Personal data must be processed following these principles so that data are:

1. processed fairly and lawfully
2. obtained for specified and lawful purposes
3. adequate, relevant and not excessive
4. accurate and, where necessary, kept up-to-date
5. not kept for longer than necessary
6. processed in accordance with the subject’s rights
7. kept secure
8. not transferred abroad without adequate protection.

For the purposes of the Act, the "Data Controller" for the processing of data collected by this site is Trinity Hall, Cambridge. Any queries relating to the College’s data protection policy or Subject Access Requests should be sent to the College’s data protection officer at compliance@trinhall.cam.ac.uk.

Details of how the College handles and uses data collected about alumni can be found in the Alumni & Development Office Data Protection Statement.

For enquiries regarding Freedom of Information please contact the Freedom of Information Officer at foi@trinhall.cam.ac.uk.

Notification to the Information Commissioner:

The College has an obligation as a Data Controller to notify the Information Commissioner of the purposes for which it processes personal data. Individual data subjects can obtain full details of the College’s data protection registration from the Compliance Officer or from the Information Commissioner’s website.